哈尔滨市不动产登记交易事务中心

87153315服务监督电话转（督）办单

**接听工号： 受理编号：211011-11**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **来电信息**  **□个人**  **□企业** | **来电人姓名**  **或单位名称** | |  | | | | **来电时间** | | | | **诉求类型** | | | | | | | | | |
| **月 日**  **时 分** | | | | **咨询** | | | **投诉** | | **求助** | | | | **建议** |
| **联系电话** | |  | | | |  | | |  | |  | | | |  |
| **诉求内容** |  | | | | | | | | | | | | | | | | | | | |
| **办理类型** | **即时回复** |  | | **转办** |  | | | | **督办** |  | | | | | **退件** | | | |  | |
| **承办单位** |  | | | | **联系电话** | | | |  | | | | | | **对接人** | | |  | | |
| **转（督）办意 见** |  | | | | | | | | | **回复时限** | | | | | **个工作日** | | | | | |
| **承办单位回复处理情况** | **回复处理时间： 年 月 日 签名：** | | | | | | | | | | | | | | | | | | | |
| **回访情况** | **回访时间** | | **月 日**  **时 分** | | | **满意度调 查** | | **非常满意** | | | | **基本满意** | | | | | **不满意** | | | |
|  | | | |  | | | | |  | | | |
| **意见、建议** | | | | | | | | | | | | **备注** | | | | | | | |
|  | | | | | | | | | | | |  | | | | | | | |